

**Dean's Staff Advisory Committee**  
**Meeting Minutes**  
**Thursday, September 13, 2012**  
**3:00pm in 124 Sparks**

**You Rock Award**

- All 3 committee members should receive website nomination materials
- Selection
  - Decided that there shouldn't be a monthly rock recipient
  - Every nominated staff (or faculty) will get a certificate monthly
  - Spring Yearly Winner
    - May be multiple winners, with the option of a gift card, and/or a nominator incentive
- Website Location
  - If anyone has any input, talk to Sean
  - Sean is to discuss website YouRock visibility with Heather
- Can staff nominate faculty for the You Rock award?
  - Yes

**HRDC opportunities for staff**

- Sean will research options for more professional development
- Can have a college specific training

**Liberal Arts Administrative Assistant Mentoring Program**

- Sean will look into the resolution of this program

**Ask among DSAC constituents**

- If anyone is interested in CPR training

**Goals for Subcommittee**

- Brainstorm what DSAC members can do to raise \$200-300 (DSAC goal total)
- Elizabeth Osborne and Jadine Reese are to research the CLA polo fundraiser